

## College Council Minutes

August 29, 2008

Meeting called to order by COE Chair @ 10:06a.

### **I. Recognition of Members and Substitutes:**

In Attendance: Chair, Dr. Malcolm Butler, Dr. Bonnie Braun, Dr. Steve Lang, Dr. Cynthia Leung, Dr. Gwyn Senokossoff, Ad Hoc Member, Dean Vivian Fueyo

### **II. Recognition of Guests:**

Guests:, Associate Dean Deanna Michael, Dr. Alex Brice, Dr. Breanne Reck, Vice-Chair of Faculty Senate

### **III. Approval of Agenda**

### **IV. Action Items**

#### A. Election of Vice Chair of Council

Dr. Gwyn Senokossoff was nominated and elected as Vice-Chair of the Council.

#### B. Process for Election of Council Representative to take place of Dr. Michael

Dr. Butler let the Council know that we would need to elect another council member to take Dr. Michael's place on the Council due to her promotion to Associate Dean. Dr. Butler and Dr. Senokossoff will meet to put a ballot of those eligible to be elected. The new council member must be selected from Foundations and Educational Leadership. Dr. Brice offered to run for election.

#### C. Temporary Change of Portfolio Requirements in Math/Science Masters Program—proposed by Dr. Andy Reeves.

Dr. Reeves asked the Council for a temporary change in the portfolio requirements in the Math/Science Masters Program. He would like to allow the "Smiley Face" Program to substitute for one of the normal assignments in the program. Dr. Braun suggested that this item be taken to the Curriculum and Programs Committee. The Council agreed and Dr. Butler agreed to inform Dr. Reeves. Dr. Michael then asked a procedural

question. If this is not a substantive change to the program, then it probably does not need to be remanded to the Curriculum and Programs Committee. Dean Fueyo suggested that it could be an agenda item in the Curriculum and Programs minutes. Dr. Butler also shared that both the math and science supervisors for Pinellas County had already approved this change. Dr. Leung suggested that Dr. Reeves word the change so that it was not temporary, but that it allowed students in the program a choice. Dr. Michael let the Council know that it would be a substantial change to the program, so it was agreed that Dr. Reeves should leave the word “temporary” in the description. Dr. Butler volunteered to give Dr. Reeves all of the Council’s suggestions.

#### D. College Committees Memberships and Charges

Dr. Butler reviewed the list of college standing and ad hoc committees with the Council. Dean Fueyo went to the office and returned with a complete list of all the committees. See below.

#### CC Standing Committees:

C & P

Annual Review

Tenure & Promotion

School-Com. Part.

#### Ad Hoc Committees:

Student Appeals

Constitution & By-laws

Faculty Prof. Awards Criteria

None of the terms of service were listed by the members’ names. Drs. Butler and Senokossoff will meet to determine which committees have openings and bring this information to the September 26, College Council Meeting.

#### **V. Business Items:**

A. Senate Report: Dr. Reck reported from Faculty Senate. (Please see attached.) Dr. Reck let the Council know that the next Faculty Senate meeting is scheduled for 9/19/08. Dr. Butler asked if there were any questions or concerns the Council would like to send back to the Senate. Some discussion took place regarding online courses. Dr. Lang informed the Council about new standards for online teaching that would be coming from SACS soon. Dr. Reck said that the Senate would be discussing online teaching at the next meeting. Dr. Lang proposed that the college begin looking at this issue in the

meantime. Dr. Michael then made a proposal to begin Friday meetings in the College again. These meetings could include research presentations or discussions. She proposed that online teaching be one of the first discussions. Dr. Lang continued discussion and supported Dr. Michael's suggestion. Dr. Leung let the Council know that Pat Scott from the Office of Research is organizing research presentations for the year and training sessions for faculty.

B. Dean's Report: Dean Fueyo gave her report. (Please see attached.)

In response to the information that Dean Fueyo gave the Council about NCATE and SACS, Dr. Braun requested that the Dean post a letter on BlackBoard for our students. Dr. Braun has been working with our final interns to prepare them for the NCATE visit.

Dean Fueyo drafted a brief history of accreditation for the College of Education at USF St. Petersburg. She will send this out to the faculty for their own information. Dr. Butler said this would really help the faculty when they are talking to their constituents.

C. Standing and Ad Hoc Committee Reports:

There were no reports today.

Dean Fueyo proposed that the Council invite Dr. Unal to the Council meetings because of his role representing the College of Education on the Institutional Effectiveness Committee. Dr. Butler asked the Council if they agreed and they did. Dr. Unal will be invited to the next Council meeting.

D. Dean's List and Chancellor's List Issue for our COE Seniors who are interning during their last semester. (Please see attached)

Dean Fueyo informed the Council that our Final Interns have never been eligible for the Dean's List or Chancellor's Award because the Final Internship is taken as pass/fail. The Dean discussed this with Dr. White and has received permission to create our own award with our own criteria so that some of our students might receive these awards at graduation. Dr. Butler asked the Council for suggestions. Dr. Braun suggested that the Council set up an Ad Hoc Committee to create recommendations for the criteria. Dr. Braun and Dr. Senokossoff will be on the committee.

Dr. Lang asked the Dean about travel for this year. Dean Fueyo is still reviewing the budget, but as soon as she finishes she will let us know what is available. She will also send an e-mail out to all faculty to see who has already had papers accepted and where. Dr. Lang suggested we give priority to faculty who are going up for Tenure and/or Promotion.

E. Other Business:

Fall Final Exam Schedule—Dr. Butler shared Dr. Noonan’s draft of the proposed Final Exam Schedule. This can be found on the Academic Affairs web site, after add/drop is complete.

**VI. Announcements:**

Called Faculty Meeting: 12:00-12:30 today, August 29

November 14—1:00-3:00 Faculty Meeting to update faculty on the DOE visit.

December 12—9:30-11:30 : Final Interns—Poster session on Teacher Work Samples in the CAC. Dr. Braun will send out the announcement and put the information on the university and college calendars.

Future College Council meetings in COQ 208 from 10:00-12:00:

9/26

10/24

11/14

12/5

Dr. Butler made a motion to adjourn @ 11:27a. Drs. Lang and Leung seconded.