

Mentor Program National Board Certified Teacher Partner Program Log

The role of the National Board Certified Teacher Partner in this program will be one of support to the MAT student. The role will not be evaluative and all communication between the MAT candidate and NBCT Partner will be held in confidence. All observations and feedback (written and verbal) will be formative in nature.

*If the emotional or physical well being of children are in jeopardy or a breach of Professionalism has occurred the NBCT mentor will report the incident to the appropriate entities.

Responsibilities of MAT Candidates & NBCT Partners

| MAT Candidates | NBCT Partners |
|---|---|
| 1. Successful completion of year one requirements for First Year teachers (submit list of prioritized requirements to USF faculty advisor) A. Working towards “meeting” PCS Teacher Professional Expectations & completing targets of the IPDP (Individual Professional Development Plan) B. Day to Day Responsibilities of Teaching C. Finding Appropriate Resources (people and materials) | 1. Assist MAT candidate with prioritizing requirements for First year teaching and provide support to the candidate when needed including: A. Working towards “meeting” PCS Teacher Professional Expectations & completing targets of the IPDP (Individual Professional Development Plan) B. Day to Day Responsibilities of Teaching C. Finding Appropriate Resources (people and materials) |
| 2. Successful completion of coursework for MAT program (submit course syllabi to NBCT partner) | 2. Support MAT candidate in completion of USF coursework when applicable |
| 3. Continue ongoing communication with NBCT Partner to discuss progress (complete log as documentation) | 3. Continue ongoing communication with MAT candidate to discuss progress |
| 4. Engage in a face to face meeting one time per semester (complete log as documentation) | 4. Engage in a face to face meeting with the MAT candidate a minimum of one time per semester |
| 5. Engage in face to face, phone or e-mail contact a minimum of one time per week with the Mentor Partner (complete log as documentation). | 5. Engage in face to face, phone or e-mail contact a minimum of one time per week with the MAT candidate. |

National Board Certified Teacher Partner Program Log

The MAT candidate will complete this log throughout the program as documentation of contacts with the Mentor teacher. The completed Mentor logs will be submitted along with the MAT Discussion board print outs as documentation for the Collaboration section of the MAT final portfolio. The MAT final portfolio will be submitted during the final semester of the MAT Candidate's program in the course, EDG 6947. Additional copies of the log will be needed.

| Date – Day | Type of Communication | Topics Discussed (Maintain confidentiality) | Action (If needed) |
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