

**College Council Minutes**  
**Regular Meeting – March 4, 2004**

**Members Present:** Guda Gayle-Evans, Steve Lang, Deanna Michael, Terry Rose, Bonnie Braun, Cynthia Leung for Barbara Frye. **Ex Officio Members:** Robert Egley – Faculty Council Liaison, Vivian Fueyo – Dean. **Absent:** Justine Schultz.

Meeting called to order at 10:03 AM by Chair Guda Gayle-Evans.

Minutes of regular meeting, 2/4/04, were approved.

Minutes of called meeting, 2/11/04, were approved with noted changes.

**OLD BUSINESS:**

**Constitutional Amendment:**

Terry Rose and Barbara Frye reported that the constitutional amendment passed. There were 23 valid votes, 2 votes invalid due to not being signed. Final tally 19 votes in favor of amendment, 4 votes against.

Discussion regarding the location of amendments and constitution was held. Constitution should be on our COE website under faculty, amendments shall have their own section at the end of the constitution. A hard copy of it will be maintained in the COE office.

**College/Faculty Council Elections:** Barbara Frye and Terry Rose will get a list of faculty who are eligible for these elections sent to the faculty by Friday of this week. Nominations should be back to Barbara Frye by March 17<sup>th</sup>, 2004 so she can get the ballot out to faculty by March 19, 2004. Ballots will be due back on March 26, 2004.

**NEW BUSINESS:**

**Budget:** Dean Fueyo discussed the budget process and requested input from the council and also from the faculty on priorities. Dean Fueyo presented three different budgets for discussion. Dr. Rose requested information regarding how the base budget or money is first determined. That is, where does the base budget allocation come from originally. Discussion regarding the role of Academic Affairs in these allocation processes. Council expressed desire for more information.

**Committee Reports:**

**Faculty Council:** Dr. Egley reported that the Faculty Council has been discussing issues surrounding the erosion of faculty rights. Faculty Council pushed for and received an extension on annual review time line. Evaluation of administrators by faculty has changed; administrator evaluations will include “one up, one down” model. That is, they will be evaluated by the individual(s) to whom they directly report, as well as by those who report directly to them. Example: Deans will be evaluated by their faculty and by the VP for Academic Affairs. Faculty will no longer have the opportunity to evaluate those higher than the Dean of their College. The USFSP Tenure and Promotion committee is currently formulating some changes to their policies.

**Program & Curriculum Committee:** Dr. Braun reported that the committee has been working with programs to identify the AP and ESOL standards covered by students in each course in their respective programs and identify key assignments as required by DOE and NCATE. C & P committee feels strongly that there is a need for a full time assessment coordinator. Forms for new course development are now on our website.

**Annual Review Committee:** Many faculty have volunteered for the annual review subcommittees to help formulate the new rubrics for teaching, service and research. Deadline for annual review has been extended.

**OPEN DISCUSSION:**

Notice from Dr. Olson regarding the Award for Teaching Excellence was discussed. It was recommended that rather the College Council act as the Awards Committee rather than form a separate committee. All members agreed to this. If one of the Council members is up for the award he/she will not participate.

Dean Fueyo is working on articulation agreement with Eckerd College.

Meeting was adjourned at 12:07 PM.

Respectfully submitted: Bonnie Braun