



## Details for Vendors!!

Thank you all for agreeing to be a part of USF St. Petersburg's 2009 GIS Day Showcase.

The following are the details concerning the day's activities.

1. The event is Tuesday, November 17, 2009, 9 a.m. to 4 p.m. located in the Campus Activities Center (CAC) on the University of South Florida St. Petersburg's campus. The CAC is located on the corner of 6th Avenue and 2<sup>nd</sup> Street South in downtown St. Petersburg.
2. Parking is available by permit only; one permit will be mailed to you per booth. Additional permits are available at the Registration Desk in the CAC. You may park in any space that is not marked "Gold" or Reserved".
3. Set-up time in the CAC is from 7:45 a.m. to 8:30 a.m. All exhibitors are requested to be at the venue by 8:00 am. The Hall will open at 7:45 am. Booth numbers will be provided to all exhibitors at the front desk during registration. **Please check in at the registration desk for your booth number (see floor plan).** *In the CAC, you will be assigned a space equipped with electric power. Please bring your own extension cords in case they are needed. We encourage you to bring maps, brochures, and any information available for general distribution.*
4. A light breakfast with the Welcome Ceremony will be provided by USF-SP to be held at 8:30 a.m. **Please plan on attending this Welcome Ceremony, as we will be recognizing our sponsors.**
5. If you have any questions or require any additional information concerning the day, please contact Barnali Dixon at 727-873-4025 ([bdixon@stpt.usf.edu](mailto:bdixon@stpt.usf.edu)) or Julie Earls at 727-873-4863 ([jearls@mail.usf.edu](mailto:jearls@mail.usf.edu)).

Once again, we thank you for your participation and kind attention.

A handwritten signature in blue ink, appearing to read 'Barnali Dixon'.