

## **DIVISION OF STUDENT AFFAIRS**

The University of South Florida St. Petersburg embraces USF's commitment to total student development – curricular, co-curricular, and extracurricular. Accordingly, the Division of Student Affairs is committed to the promotion of the balanced pursuit of students' intellectual, physical, personal, social, cultural, moral, and leadership development. Student Affairs designs and implements services and programs that challenge, support, and encourage student growth, empowerment, and success. The Division's programs provide opportunities for students to appreciate cultural differences, and enhance the quality and spirit of campus and community life.

USF St. Petersburg's Division of Student Affairs offers a comprehensive set of services and developmental programs that meet or exceed professional standards and are both necessary and sufficient to achieve separate accreditation. This array of services and programs will be determined by best practice and student needs assessment, and will be improved continually through outcomes assessments.

Students who attend the University of South Florida St. Petersburg are subject to University policies in addition to guidelines established by the Florida Board of Education (Section 6-C, Administrative Code of Florida), the University Board of Trustees, and the USF St. Petersburg's Campus Board. USF St. Petersburg's Regional Vice Chancellor for Student Affairs, as well as other University officials, is charged with interpreting policies of the respective Boards to students, their families, and others in the University Community.

The Division of Student Affairs is comprised of the Student Affairs Administration Office (BAY 204), and the Departments of Student Services, Student Development, Residential Life and Student Life.

Student Affairs staff provide prospective and new students assistance in obtaining information about the University before and after they arrive on campus. The staff also offers services to students to help them cope more effectively with the many challenges of college life that can effect students' academic work: new student orientation, health education, individual and or group counseling, alcohol drug education, career planning, placement, procedures for addressing grievances and resolving problems, standards for student conduct, due process in the event of disciplinary action, and advice and or assistance in time of difficulty.

A variety of programs and services provide students with an opportunity for growth and development outside the classroom: student activities and leadership development, student government, student organizations, student publications, intramural and recreation sports, and events of special interest.

### **STUDENT AFFAIRS DIVERSITY STATEMENT**

The Division will develop a system that will create a learning community where each individual's primary identity as a person has worth and value. Individuals from diverse ethnic, racial, religious and social backgrounds will willingly interact frequently displaying attitudes and behaviors of respect, shared purpose, commitment to common welfare, mutual cooperation and support. In this community all persons will be judged on the content of their character and all individuals will have a voice.

### **STUDENT SERVICES**

Location/phone: BAY 204 (727) 873-4162

Office Hours: Monday through Thursday 8 a.m. – 6 p.m.,  
and Friday 8 a.m. – 5 p.m.

#### **Student Advocacy**

The purpose of student advocacy is to provide information and answer questions about the University and its policies. Advising is provided to students about their rights and responsibilities. Assistance is provided in navigating through issues that arise, such as guidance for non-academic concerns, and referrals to other helpful offices.

#### **Standards of Conduct**

Just as the University maintains high standards of academic performance, the members of the University community support high standards of individual conduct and human relations. Responsibility for one's own conduct and respect for the rights of others are essential conditions for the academic and personal freedom within the University community. The Student Code of Conduct sets forth a foundation of values that represent a standard of expected behavior both inside and outside the classroom. The University reserves the right to deny admission or refuse enrollment to students whose actions are contrary to the purposes of the University or impair the welfare or freedom of other members of the University community.

#### **Judicial Procedures**

Student judicial procedures are followed when a student fails to exercise his/her responsibility in an acceptable manner or commits an offense as outlined in the Student Code of Conduct found at the University web site [http://www.stpt.usf.edu/saffairs/studenterv/documents/Code\\_of\\_Conduc-FY06.pdf](http://www.stpt.usf.edu/saffairs/studenterv/documents/Code_of_Conduc-FY06.pdf). The University disciplinary procedures afford students the opportunity to participate in discussions of the matter and to present information in one's own behalf, to seek counsel in one's own best interest, and the right of appeal. The University Judicial procedures are described on the University web site.

For Academic Grievances: students should follow the academic grievance procedure which may be obtained from the appropriate Academic College Dean.

For Non-Academic Grievances: In order to assure students the right to redress of grievances, the Student Affairs Administration Office is responsible for a grievance procedure involving non-academic matters. Any student may file a question, complaint, or statement of grievance in the Student Affairs Administration Office, in person or in writing. A course of action or other answer will be given by the Director of Student Services, as soon as possible.

### **Student Disability Services**

Location/phone: TER 200, Voice: (727) 873-4837  
Florida Relay System for Hearing Impaired Dial 711  
Office Hours: Monday through Thursday 8 a.m. – 6 p.m.,  
and Friday 8 a.m. – 5 p.m.  
Web address: <http://www1.stpt.usf.edu/saffairs/sds.html>

The University recognizes and values students with disabilities. The faculty and administration strive to insure that students with disabilities participate in all aspects of university life. Academic accommodations are arranged through the Office of Student Disability Services.

The Office of Student Disability Services, located in TER 200, (727) 873-4837, is responsible for determining eligibility of students for disability status and facilitating services and accommodations for those who qualify. Accommodations that are developed in collaboration with students and faculty, include, but are not limited to, extended time on examinations, alternate formats for printed materials, and the services of sign language interpreters.

Each student is responsible for self-identifying and applying for accommodations and services at this office. There are two essential elements to receiving accommodations and services. First, the student must identify herself/himself as a person with a disability and register with the Office of Student Disability Services (SDS). Second, the student is responsible for providing documentation of the disability to SDS, and it typically takes five working days for SDS to review the application.

If the documentation is adequate, the student will be approved for accommodations. The student will be given guidelines for accessing services and a memorandum of each professor for that semester. Each semester, a memorandum of accommodation will be prepared for each professor.

The cooperation of faculty in the implementation of accommodations is an essential feature of the institutional compliance with the Americans with Disabilities Act of 1990. Examination accommodations, the most frequently needed accommodations, are the responsibility of the faculty. This office provides accommodated examinations if the faculty are unable to do so. Faculty members will be provided guidelines for accessing exam accommodations for their students. Faculty questions, concerns, and comments are welcome by SDS.

### **Student Housing**

Location/phone: BAY 204, (727) 873-4162.  
Office Hours: Monday through Thursday, 8:00 a.m. - 6:00 p.m.  
and on Fridays from 8 a.m. - 5 p.m.

USF St. Petersburg opened its first student residential facility in fall, 2006. Residence Hall One houses 95 apartment-style suites within its seven-story footprint. The residence hall will contain four person single bedroom apartments and two person double bedroom suites. The residence life program was developed to emphasize student learning and development.

### **Volunteer Services**

Location/phone: TER 200, (727) 873-4837  
Office Hours: Monday through Thursday 9 a.m. – 6 p.m.,  
and Friday 8 a.m. – 5 p.m.

The University believes that an important ingredient in student learning is engaging in community service either as volunteers or as academic service-learners. The Volunteer Service program in Student Affairs, TER 200, provides referrals to over 60 community agencies and projects, organizes several projects throughout the year, and plans two Volunteer Fairs each year for showcasing various opportunities. Service-learning projects are linked to academic courses and this office provides resources for classes requiring fieldwork as well as site agreements to formalize partnerships with the community agency.

### **Multicultural Affairs**

Location/phone: TER 200, (727) 873-4845

Office Hours: Monday through Thursday, 8:00 a.m. – 6 p.m., and Friday 8:00 a.m. – 5:00 p.m.

The Multicultural Center supports and enhances the University's commitment to providing students with the requisite educational, social and personal skills to live in today's global society. Its programs and activities focus on developing students into citizens who are culturally aware, tolerant and accepting of others who may be different from themselves.

### **Career Center**

Location TER 200, (727) 873-4114

Office Hours: Monday-Friday 8:00 a.m.-5:00 p.m.

#### **Career Development Services**

The Center offers a full range of services for students to assist with planning and achieving career goals and with making the transition from college to professional employment. These services include: listing of job opportunities, resume development assistance, co-op program, workshops, and career fairs.

### **Career Counseling**

Individual counseling and workshops help students make sound career, life planning, and employment decisions. Counselors help students to choose a major, to develop career goals, and to refine and implement job search plans. To assist students with these decisions, the Center offers vocational assessment inventories for exploring interests, values and other characteristics relevant to career choice. Counselors also assist students with resume/cover letter preparation and critiques, interview skills, and job search strategies.

### **Career Resource Library**

A Career Resource Library contains current occupational information, and a computer lab is available to access career and employer information on the Internet.

### **Recruit-A-Bull**

Recruit-A-Bull is a web-based program that allows students to view job listings for full-time professional employment vacancies as well as part-time jobs, internships and cooperative education opportunities. Students may also use this program to register their resume and make it available for review by employers.

### **Part-time Student Employment**

On- and off-campus part-time employment provides students an opportunity to gain valuable work experience, develop employability skills and earn money. Part-time jobs and temporary employment listings are maintained in the Center.

### **Experiential Education Programs**

There are two types of experiential, practical learning experiences available to students. Both types are intended to give students hands-on experience in a work setting, assist them in obtaining practical experience, and assist them in determining a future career.

**Cooperative Education:** "Co-op" is a structured, supervised program that integrates practical, paid work experience with a student's academic program. Two types of Co-op plan are available. The Alternating Plan allows students to alternate full-time semesters of work with full-time semesters of study. The Parallel Plan allows students to take classes and work simultaneously.

**Internships:** Internships are credited or non-credited learning experiences that give students an opportunity to implement and enhance academic learning at an on-campus or off-campus site. Internships are typically one semester long and are supervised by the internship site supervisor.

### **On-Campus Recruiting**

Each semester, employers visit campus to interview students for full-time professional employment, part-time employment and internships. Students may sign up for interviews at the Center office or online through eRecruiting.

### **Fairs**

Career Fairs are held throughout the year bringing together employers and students. These events provide opportunities for students and employees to network and discuss employment opportunities.

## **Center for Counseling, Health and Wellness**

Center for Counseling, Health and Wellness

Location/phone: BAY 117, (727) 873-4422

Office Hours: Monday -Friday 8:00 a.m. – 5:00 p.m.

Web address: <http://www1.stpt.usf.edu/ccc/>

The Center for Counseling, Health & Wellness supports the holistic development of students, enabling them to maintain psychological and physical health, to complete their academic programs successfully, to participate in the campus community, to achieve career goals, and to thrive personally and professionally upon graduation. To this end, the Center provides a comprehensive array of professional counseling and related services, consultation and community intervention efforts that improve the quality of campus life. All services preserve the confidentiality of students. For more information about any of the following services, call 727-873-4422 or stop by BAY117.

### **Personal Counseling Services**

The Center provides short-term individual, couples, and group counseling to enhance students' personal development. Professional counselors are available to assist students develop a clear sense of identity, establish autonomy, discover strengths and potential, and become a more insightful, self-directed person. Counseling services assist students resolve a variety of problems such as stress, improving self-esteem, overcoming anxiety or depression, improving relationships, coping with loss, dealing with problem behaviors, resolving personal crises and dealing with substance abuse or dependency issues. If the Center does not offer the services a student needs, or if longer-term care is required, the student will be referred to other appropriate community or university services.

### **Crisis Counseling Services**

Although appointments for counseling sessions are strongly encouraged, counselors are available on a walk-in or emergency basis for individuals whose concerns require immediate attention.

### **Group Counseling and Workshops**

The Center presents workshops and counseling groups to help students achieve personal, social, career and educational goals. A brochure listing the workshops and groups is available at the beginning of each semester and on our website: <http://www1.stpt.usf.edu/studentdev/CCC/index.htm>.

### **Victims' Advocacy Service**

This service is available to assist all USF students or employees who are victims of actual or threatened violence, including but not limited to battery, assault, sexual battery (date, acquaintance or stranger rape), attempted sexual battery, stalking, or sexual harassment. The victim advocate provides information, support and guidance through short-term crisis intervention, assistance through the campus judicial process, referral to community-based victim assistance programs, help in resolving academic problems resulting from victimization, and referral for necessary counseling, medical, legal and social service assistance.

Advocates are available to provide crisis intervention, assistance and referrals. Police reports are not necessary to receive services from an advocate, and services are free and confidential.

Important numbers:

St. Petersburg Police Emergency	911
USFSP Public Safety	(727) 873-4140
USF St. Petersburg Student Victim Advocate	(727) 698-2079
USF St. Petersburg Staff Victim Advocate	(813) 974-5757
Pinellas County Rape Crisis Line	(727) 530-7273
Domestic Violence Crisis Line	
CASA	(727) 895-4912
24-Hour Suicide Prevention Line	(727) 791-3131

## Health and Wellness Services

The Center acts as a resource and referral source, conducts educational programming, and coordinates health promotion activities on campus. Information is available on the following topics: Alcohol, tobacco, and other drugs, eating disorders, exercise and fitness, nutrition, and sexual health. The Center is the contact for Student Health Insurance on campus. Health information and free condoms are available through the Center. All health and wellness services, except immunization and health insurance, are available free to USFSP students.

## Student Health Services

There is currently no student health facility located at USF St. Petersburg. USF St. Petersburg students can receive medical services at Student Health Services (SHS) at USF Tampa by paying a \$75 student health fee each semester. Student Health Services (SHS) is located east of the USF Bookstore and north of the Student Services Building. For more information about services, call (813) 974-2331 or consult the SHS web site at [www.shs.usf.edu](http://www.shs.usf.edu).

The Health Fee entitles students to:

- Unlimited visits to the ambulatory clinic
- Access to SHS specialty clinics at a reduced cost (Gynecology, Dermatology)
- Reduced costs for laboratory tests
- Reduced cost for medications dispensed at the SHS
- Antigen injections (If you require allergy shots, SHS can store and administer your injections. Complete written instructions must be submitted by the prescribing physician for antigen therapy to be approved by the SHS's medical director.)

**Health Insurance:** Health insurance is available for all students. The USF Tampa Health Center (813-974-5407) with the assistance of the Insurance Committee has contracted with a reliable insurance company to provide students with an affordable student health insurance plan for sickness and accidental injury tailored to the particular needs of college students. Health insurance can be purchased on an annual or semester basis. The Student Insurance Office assists students in understanding the available health insurance plans and encourages all registered students who do not have health insurance to consider enrolling. More information can be found at [www.shs.usf.edu](http://www.shs.usf.edu). Click on the Student Health Insurance link.

At USFSP, applications for Student Health Insurance may be obtained at The Center for Counseling, Health and Wellness, BAY 117.

## IMMUNIZATION POLICY

### 1. Introduction

The University of South Florida requires the following immunizations for registration and specific immunization in order to be eligible for on-campus housing.

### 2. Statement of Policy

#### A. ALL STUDENTS MUST HAVE:

- MEASLES – proof of immunity if born after 12/31/1956
- RUBELLA – proof of immunity if born after 12/31/1956
- HEPATITIS B – proof of immunity or signed waiver declining the vaccine
- MENINGITIS – proof of immunity or signed waiver declining the vaccine except as listed below

#### B. IN ADDITION, STUDENTS ELECTING TO LIVE IN ON-CAMPUS HOUSING MUST HAVE:

- MENINGITIS – Medical documentation of immunization with Meningitis vaccine. Declining by waiver of this vaccine is not acceptable for students in on-campus housing. No student will be assigned housing without proof of vaccine.

#### C. MEDICAL HISTORY FORM (required for all students, regardless of age)

All students must complete the USF Mandatory Immunization Health History Form ([www.sa.usf.edu/iform](http://www.sa.usf.edu/iform))

#### D. PROOF OF IMMUNIZATION

Proof of immunization that will be accepted for each disease is as follows:

##### 1. MEASLES

- a. Medical documentation of immunization with TWO (2) doses of live measles virus vaccine on or after the first birthday and administered at least 28 days apart. Persons vaccinated with killed or an unknown vaccine prior to 1968 must be

revaccinated. Persons born before 1957 may be considered to have had a natural infection and, therefore, do not need measles vaccine. The documented date of immunization for measles should indicate the day, month, and year. However, only month and year will suffice if the month and year indicate that the immunization was given at least 13 months after the month of birth OR

- b. Copy of laboratory serologic [IgG] evidence of measles immunity (IgG rubella titer) OR
  - c. A written, dated statement signed by a physician on his or her stationery, that specifies the date seen, and states that the person has had an illness characterized by a generalized rash lasting three (3) or more days, a fever of 101 degrees Fahrenheit or greater, a cough, and conjunctivitis, and, in the physician's opinion, is diagnosed to have had the 10 day measles (rubeola).
2. **RUBELLA**
    - a. Medical documentation of immunization with live rubella virus vaccine on or after the first birthday. The documented date of immunization for rubella should indicate the day, month, and year. However, only month and year will suffice if the month and year indicate that the immunization was given at least 13 months after the month of birth OR
    - b. Copy of laboratory serologic evidence of rubella immunity (IgG rubella titer).
  3. **HEPATITIS B**
    - a. Medical documentation of immunization with 3 doses of Hepatitis B vaccine OR
    - b. Copy of laboratory serologic evidence of Hepatitis B immunity (anti-HBs titer)
  4. **MENINGITIS**
    - a. Medical documentation of immunization with Meningitis vaccine

#### **E. EXEMPTIONS**

1. **RELIGIOUS** - For religious exemption applications, contact USF Student Health Services
2. **MEDICAL** – Requests for temporary or permanent medical exemptions must be submitted to USF Student Health Services by the attending physician, must include reason for exemption and duration of exemption.  
In the event of a disease outbreak, student exempted from immunization requirements may be requested by the University, at the direction of the public health officials, to show titer proof of immunity, become immunized, or remain off campus for the duration of the outbreak.

All requests for exemptions will be reviewed to ensure consistency in application.

#### **F. CONSEQUENCES**

Students who fail to comply with the requirements as stated above will be blocked from registration and/or on-campus housing assignment. In specific circumstances, a temporary override may be granted, however, vaccination requirements must be completed before any further registration in subsequent terms will be permitted and current registration may be suspended if any deficiency in immunization status is identified.

#### **SUS Health Insurance Requirement for International Students**

The State University System of Florida requires that all international students have medical insurance in order to register for classes at USF.

## **STUDENT LIFE**

### **Student Life Office**

Location/Phone Campus Activities Center (CAC), (727) 873-4596

Hours: Monday – Thursday, 9:00 a.m. – 6:00 p.m., Friday, 8:00 a.m. – 5:00 p.m.

The Student Life Department at USF St. Petersburg offers an assortment of educational, recreational, and cultural programs for the campus community. It coordinates the facilities, services, and programs designed to meet the campus out-of-classroom needs. The Department also services as the administrative

liaison to student organizations. The Department consists of the Fitness Center, Recreation and Intramurals, Student Activities, the Waterfront, New Student Orientation, Student Publications, and Facility Reservation Services.

### **Honor Societies**

Honor Societies recognize outstanding students for their scholastic or service achievements. Membership in honor organizations is usually by invitation. Honor Societies include Omicron Delta Kappa: Psi Chi.

### **Leadership Development**

A variety of leadership opportunities are available to students through involvement with student government, student organizations and on campus employment. Formal leadership development programs are offered through academic courses, conferences, retreats, and workshops.

### **Student Organizations**

Student organizations of all types are present at USF St. Petersburg. There are a variety of opportunities for involvement and new groups are added every semester based on student interest, so if students have an interest that is not represented a new club can be created to do so.

### **Student Publications**

Location/Phone CAC128A, (727) 873-4113

The student newspaper for USF St. Petersburg, *The Crow's Nest*, is the campus' weekly newspaper. The newspaper provides experience for those students interested in print journalism, advertising sales, graphic design, and marketing.

### **Fit-4-Life**

This program, designed to raise awareness of personal health and fitness, offers members of the campus opportunities to improve their general health. Fit-4-Life is a combination of group exercise and recreational classes, including pilates, yoga, muscle toning, dance and martial arts. All levels are welcome to participate.

### **Campus Activities Center (CAC)**

Phone: (727) 873-4596

Hours: Monday – Thursday 6:00 a.m. - 10:00 p.m., Friday, 6:00 a.m. – 6:00 p.m., Saturday, 9:00 a.m. – 5:00 p.m., Sunday 1:00 p.m. – 5:00 p.m.  
(Holiday and semester break hours vary.)

This is a multipurpose facility designed to accommodate a variety of recreational, cultural and educational events. The building features a gymnasium that doubles as an auditorium, fitness center, locker rooms, racquetball court and meeting rooms. The information desk, located in the main lobby, serves as an information center for campus. Offices located in the CAC include: *Crow's Nest* (student newspaper), Harborside Activities Board (student activities board), New Student Orientation, Student Life, Reservation Services, Student Government, and student organization workspace. Services within the CAC include: athletic and recreation equipment use, copy services, facility reservations, faxing services, information distribution, laminating services, tickets, typewriter use, and vending machine refunds.

### **Campus Fitness Center**

Location/Phone CAC, (727) 873-4589

Hours: Monday – Thursday 6:00 a.m. - 10:00 p.m., Friday, 6:00 a.m. – 6:00 p.m., Saturday, 9:00 a.m. – 5:00 p.m., Sunday 1:00 p.m. – 5:00 p.m.  
(Holiday and semester break hours vary.)

The mission of the Campus Fitness Center is to enhance the educational experience by promoting the pursuit of high quality physical, social and personal well-being through comprehensive fitness and wellness programs. These programs are designed to meet the diverse needs of the USF community, and bring an awareness of realistic self-appraisal and expectations. This exercise facility has various Nautilus machines, a cross-trainer, lifesteps, lifecycles, treadmills, and free weights. Services offered include fitness assessments, aerobics, and other fitness classes.

### **New Student Orientation**

Location/Phone CAC 130B, (727) 873-4181

Hours: Monday – Thursday 9:00 a.m. – 6:00 p.m., Friday, 8:00 a.m. – 5:00 p.m.

New Student Orientation provides an introduction to both academic and student life aspects of USF St. Petersburg. To facilitate a smooth transition of students into the academic environment of the University, New Student Orientation provides opportunities for entering students to develop realistic academic and personal goals, to locate student support programs and resources, and to meet staff and continuing students. New Student Orientation is required for all new students and former students who were readmitted to the University.

### **Recreation and Intramurals**

Location/Phone CAC & Waterfront (727) 873-4589 or 873-4597

Monday – Thursday 9:00 a.m. – 6:00 p.m.

Friday 8:00 a.m. – 5:00 p.m.

Currently, intramural sports occur with pick up play on the recreation field and in the CAC. The Student Life Office is working to increase participation and organize intramural play.

Recreational equipment is available for check-out at the Waterfront Office or CAC.

### **Waterfront Programs**

Location/Phone COQ 108, (727) 873-4597

Office Hours: Monday – Friday 9:00 a.m. – 5:00 p.m.

Saturday – Sunday 11:00 a.m. – 5:00 p.m.

Swimming Pool Hours: Monday – Sunday 11:00 a.m. – 5:00 p.m. (EST)

Watercraft Hours: Monday – Sunday 11:00 a.m. – 5:00 p.m. (EST)

(Holiday, semester break, and Daylight Savings Time hours vary.)

Waterfront programs are organized into three categories: Aquatic Programs, Watercraft Programs, and Competitive Sailing. All programs are open to students while faculty, staff, affiliate staff, active alumni, and general community members may participate in selected Aquatic and Watercraft activities.

The swimming pool is heated and open year-round. Aquatic programs offered include: open and lap swimming, water volleyball, 'SCUBA lessons, multiple level swimming lessons, lifeguard classes, and a variety of water fitness classes.

Sailboats, canoes, and kayaks may be checked out at the Haney Landing Sailing Center adjacent to the Waterfront Office. Learn to sail and advanced sailing lessons, kayak and canoe outings (day and overnight), and sailing adventures are part of Watercraft programs. Limited camping gear is available to check out from the Waterfront Office and to support scheduled overnight outings.

USF Sailing Teams are members of the Intercollegiate Sailing Association (ICSA) and actively participate in the South Atlantic Intercollegiate Sailing Association's (SAISA) racing venues. The Women's Sailing Team is a Title IX, NCAA, sport and part of the Tampa based USF Athletic Department. The Coeducational Team is a club sport sponsored by USF St. Petersburg. Both teams reside on the St. Petersburg campus and are open to all full-time undergraduate students. USF sailors often are nationally ranked in the top ten of ICSA's rankings.

Each semester the Waterfront staff, in conjunction with student interest and demand, develops a list of activities and programs called WaterLife, which reach out to students and other members of the educational, fitness, and recreational activities.

For the latest information on all programs and activities, please contact the Waterfront Office.

### **Commencement and Graduation Celebration**

USF St. Petersburg schedules two Commencement Convocations for USF graduates each year (Spring and Fall). USF St. Petersburg graduates may also chose to attend any one of the USF campus ceremonies.

After students have applied for their degree, early in the semester in which they intend to graduate, candidates will receive from the Tampa Office of Public Ceremonies, a postcard directing them to the commencement webpage for specific information about commencement ceremonies on the four USF campuses. Beginning in Spring of 2002 students may register to participate in the ceremony online at <http://usfweb2.usf.edu/commencement/>. This websites will answer many of your questions with respect to your participation in the ceremony including cap and gown ordering, getting your diploma, honors and international sashes, deadlines, senior week, what to wear and more! Please read this information carefully and completely. Details and deadlines differ from campus to campus.

For further explanation or information, please contact: [annette@stpt.usf.edu](mailto:annette@stpt.usf.edu)

Ceremony registrants will also receive an invitation to the Graduation Celebration. The celebration is open to all Graduates, their family and friends and is at the Campus Activities Center immediately following the commencement ceremony.

This is an exciting time for all our graduates and our goal is to make your graduation from the University of South Florida a wonderful memory.

## **OTHER CAMPUS SERVICES**

### **Student Assessment and Research**

In an effort to collect data on students' perceptions of campus life and programs and services, the Division of Student Affairs has implemented a student assessment and research program. The goal of the program is to develop a comprehensive longitudinal database on student interests, needs, aspirations, attitudes and engagement in university life. This information will be a valuable resource for learning more about our students, for identifying emerging issues on campus, and for informing the development and modification of our strategic plan in the areas of teaching and learning in and outside the classroom. The program will use both in-house surveys and participation in two national assessment programs, the National Survey of Student Engagement (NSSE) and the Cooperative Institutional Research Program (CIRP).

### **Intercollegiate Athletics**

USF St. Petersburg students may participate in intercollegiate sports both as spectators and as direct participants. Admission to all athletic events is free of charge upon presentation of the USF Card. (Student Identification.)

USF St. Petersburg hosts coed and women's sailing; all other athletic teams are based in Tampa. USF fields 18 intercollegiate sports for men and women, all at the NCAA Division I level. In men's competition, USF has baseball, basketball, football, soccer, cross country, outdoor track, golf and tennis. On the women's side are basketball, softball, tennis, golf, cross country, indoor and outdoor track, sailing, soccer and volleyball.

### **University Bookstore**

#### **USF St. Petersburg Bookstore**

Location/Phone: Parking Garage, 5th Avenue S and 3rd Street S., (727) 873-1141

Usual Hours: Monday through Thursday 9 a.m. to 6 p.m. and Friday from 9:00 a.m. to 5:00 p.m.

The on-campus bookstore is operated by the Barnes and Nobles. The primary function of the university bookstores is to extend services to the students, faculty, staff, alumni and visitors of the university. VISA, MasterCard, Discover and American Express are accepted at all stores.

The bookstore offers textbooks and course-required supplies for USF St. Petersburg classes and a wide variety of merchandise including a large selection of writing implements, folders, binders, paper and other class supplies; college clothing, imprinted souvenirs and gift items, candy, snacks, sodas, medicine and Hallmark greeting cards. Popular computer software applications also are available at greatly reduced educational pricing (to USF students, faculty and staff members only).

Personnel are available to assist customers in finding and/or ordering course texts and general books. The USF St. Petersburg bookstore offers a buyback program during the week of final exams at the end of each semester, providing a source for cashing in used textbooks.

Regalia for graduation can be purchased at the bookstore prior to each commencement ceremony. Class ring sale representatives come on campus at various times throughout the year.

### **Campus Dining Services**

#### **Coquina Club**

Location/Phone: Coquina Hall 102, (727) 897-9190

The Coquina Club in Coquina Hall offers everything from a quick snack on the run to breakfast, hot meals, soup and sandwiches, munchies, fresh fruit, build-your-own salads and hot and cold beverages. In addition to the regular menu, the Coquina Club features daily specials, vegetarian dishes and special holiday meals.

A list of contractual caterers is available for on-campus events. For more information contact Student Life (CAC) or the Student Affairs Administration Office (BAY 204).